



# Finance Committee Meeting Minutes

Lee County, Illinois

Thursday, August 15, 2024 at 9:00 AM

Old Lee County Courthouse, Third Floor Boardroom, 112 E Second St, Dixon, IL 61021

## I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Jim Schielein.

## II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor, Jennifer Dallas

Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor and Jennifer Dallas all attended in person. Mike Book was absent. Jim Schielein took the time to welcome Jennifer Dallas to the committee.

Also present: Dean Freil, Keane Hudson, and Mike Koppien (Board Members), Charley Boonstra (State's Attorney), Jeremy Englund (Administrator), Amy Johnson (Circuit Clerk), Sara Leisner (ARPA Grant Coordinator), Reid Mitchell (Financial Director), Nancy Petersen (County Clerk and Recorder), Patty Rudolphi (Grant Fiscal Coordinator), Paul Rudolphi (Treasurer), Staci Stewart (Director of Probation and Court Services), and Becky Brenner (Board Secretary) all attended in person. Ali Huss (Board Member) attended via Zoom.

### Discussion during attendance:

Amy Johnson reported that she would have the cost for the new case management software within the next two weeks.

## III. Public Visitors

No members of the public were in attendance.

## IV. Approval of Minutes from Previous Meeting - Finance Committee Meeting on July 11, 2024, and August 8, 2024, Finance Committee Meeting - Budget Hearing Day 2 )

**Motion** to approve the July 11, 2024, Finance Committee Meeting Minutes and the August 8, 2024, Finance Committee Meeting - Budget Hearings Day 2 Minutes. **Moved** by Tim Bivins. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

## V. Treasurer's Monthly Financial Report

### A. *Monthly Financials*

Paul Rudolphi reported that roughly \$30 to \$35 million of the \$60 million in cash balance will be distributed to agencies throughout the County in the next week. He also pointed out that the revenue and expense report showed a deficit of about \$2.4 million. This means that the County is outspending its revenue, however, property tax distribution will help shore up a portion of this deficit.

Reid Mitchell reported that there was one more day of budget hearings for Department Heads to present their requests. Currently there is a gap of \$1.5 million between what Department Heads are requesting from the general fund and what the projected revenue will be for next year.

VI. Treasurer's Quarterly Financial Report – Presented every December, March, June, September

The next Treasurer's Quarterly Financial Report will be presented in September.

VII. Insurance Committee and GREDCO Reports

Nancy Naylor reported the following information from the Insurance Committee Meeting that was held on August 6, 2024. She also asked Sara Leisner to give an update from the Wellness Committee.

- Average membership increased by 8%
- The average age of the members decreased by 1.5%
- The rate increase for the next year will be 3.3%

Sara Leisner reported the following information from the Wellness Committee:

- The committee hosted two (2) lunch and learn events. In March 17 employees attended and in May 13 employees attended.
- Five (5) employees attended the trash pickup along Rock Island Road, between Nelson Road and Harmon Road.
- Biometrics dates this Fall will be Wednesday, October 9th and Wednesday, October 16th.
- The next Wellness Committee Meeting will be on November 19th at 2:00 p.m. in the first-floor conference room at the Health Department.

Lirim Mimini reported that GREDCO applied for a \$30 million grant for railroad infrastructure into Lee County. It is likely that Tom Demmer will provide more information during the September County Board Meeting.

VIII. Administrator Report

No report was given by Jeremy Englund during the meeting.

IX. ARPA

- A. *Quarterly Report - Presented every January, April, July, October*  
The next quarterly ARPA report will be presented in October.

X. Approval of Monthly Joseph E. Meyer Resolution(s):

There were no Joseph E. Meyer Resolutions submitted for approval.

XI. Unfinished Business

There were not items on the agenda under Unfinished Business.

XII. New Business

A. *Sheriff's Report form Public Safety - Detailing events within the Department - Information Only*

Clay Whelan asked that his report from Public Safety be added to the Finance Committee agenda so Board Members would be up to speed on the events happening at the Sheriff's Office.

XIII. Executive Session:

There was no request for an Executive Session.

XIV. Adjournment

**Motion** to adjourn at 9:15 a.m. **Moved** by Lirim Mimini. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next Finance Committee Meeting is scheduled for  
9:00 a.m., on Thursday, September 12, 2024

Respectfully submitted by:  
Becky Brenner - Board Secretary